

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Public Works	(2) MEETING DATE 1/10/2012	(3) CONTACT/PHONE Phil Acosta, Right of Way Agent (805) 781-5290	
(4) SUBJECT Request to approve a sole source agreement, in the amount of \$38,300, with Hamner, Jewell & Associates for right of way acquisition services for the Templeton Road Widening Project, Templeton, CA, Project No. 300386.			
(5) RECOMMENDED ACTION It is our recommendation that your Honorable Board: <ol style="list-style-type: none"> 1. Waive the Board adopted Contract for Services Policy requiring requests for proposals for services over \$25,000; and 2. Approve a sole-source professional service agreement with Hamner, Jewell & Associates for acquisition services for the Templeton Road Widening Project in the amount of \$38,300; and 3. Authorize the Public Works Director to approve amendments to the agreement in an amount not to exceed a contingency of \$12,000. 			
(6) FUNDING SOURCE(S) FHWA HR3 Funds, Prop 1B	(7) CURRENT YEAR FINANCIAL IMPACT \$38,300.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business (Time Est. _____)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A		(12) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(13) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) 19001108		(14) W-9 <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes	
(15) LOCATION MAP Attached	(16) BUSINESS IMPACT STATEMENT? No	(17) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date _____	
(18) ADMINISTRATIVE OFFICE REVIEW 			
(19) SUPERVISOR DISTRICT(S) District 1 - District 5 -			

Reference: 12JAN10-C-4

County of San Luis Obispo



TO: Board of Supervisors

FROM: Public Works
Phil Acosta, Right of Way Agent

VIA: Dave Flynn, Deputy Director of Public Works

DATE: 1/10/2012

SUBJECT: Request to approve a sole source agreement, in the amount of \$38,300, with Hamner, Jewell & Associates for right of way acquisition services for the Templeton Road Widening Project, Templeton, CA, Project No. 300386.

RECOMMENDATION

It is our recommendation that your Honorable Board:

1. Waive the Board adopted Contract for Services Policy requiring requests for proposals for services over \$25,000; and
2. Approve a sole-source professional service agreement with Hamner, Jewell & Associates for acquisition services for the Templeton Road Widening Project in the amount of \$38,300; and
3. Authorize the Public Works Director to approve amendments to the agreement in an amount not to exceed a contingency of \$12,000.

DISCUSSION

The Templeton Road Widening Project is a federally funded safety project that will provide shoulders along Templeton Road from South El Pomar Road to Blue Bird Hill Lane. The Project will improve the safety along this corridor by providing recovery area for motorists as well as provide improved shoulders for bicycles.

The right of way efforts must be completed in compliance with State/Federal guidelines as well as in accordance with the proposed project plans and schedules. The effort required for all aspects of the anticipated right of way work far exceeds the available hours of Public Works Right of Way staff given the abbreviated project delivery schedule.

The real property acquisition consulting firm of Hamner, Jewell & Associates is a local, professional right of way services company which specializes in public agency projects. After a review of area consultants, we believe that this is the only area firm that can meet the level of right of way acquisition

work required within the necessary time frame. Additionally, our County has had successful experience using the services of this firm on many projects including: a prior segment of Templeton Road just north of this project; the Nacimiento Water Project where they successfully worked with many of the owners in this project; the Willow Road Extension Project; the Los Osos Wastewater Project, etc. They have demonstrated to be the firm which is familiar with both Federal and County procedures and practices involving real property matters.

For these reasons, the proposed professional services agreement waives the standard request for proposal procedures and provides for a sole source contract with the consultant.

OTHER AGENCY INVOLVEMENT/IMPACT

The Office of County Counsel has reviewed and approved the Agreement as to legal form and effect.

The project is funded under a Federal Safety Grant administered by Caltrans.

FINANCIAL CONSIDERATIONS

The project including the proposed professional services is funded by two sources: 1) High Risk Rural Roads (HR3) funds, supplied by a grant from Federal Highway Administration, and 2) Prop 1B; received in prior years. The professional charges will be at standard billing rates as stated in the contract. The acquisition consulting contract is estimated at a total of \$38,300 over a period of up to two years, these costs are included in the current fiscal year 2011/2012 budget. Construction is targeted for spring/summer 2013.

RESULTS

The intended result of this recommendation is to engage the services of a real property acquisition firm to facilitate the necessary right of way appropriation for the project in the most expeditious manner possible and at the least expense. The project is anticipated to reduce collision rates along Templeton Road creating a safer and more livable community.

File: WBS 300386

Reference: 12JAN10-C-4

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ATTACHMENTS

1. Vicinity Map
2. Acquisition Services Agreement (Hamner, Jewell & Associates)